



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT ARTS AND COMMERCE COLLEGE KHARSIA
Name of the head of the Institution	Dr. P. C.Ghritlahare
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07762272048
Mobile no.	9754187484
Registered Email	mggovtcollegekhs@gmail.com
Alternate Email	iqacmggovtcollegekhs@gmail.com
Address	Government Mahatma Gandhi P. G. College Kharsia, Dist.- Raigarh
City/Town	Kharsia
State/UT	Chhattisgarh
Pincode	496661

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Rural																
Financial Status			state																
Name of the IQAC co-ordinator/Director			Shri Manoj Kumar Sahoo																
Phone no/Alternate Phone no.			07762272048																
Mobile no.			7869094301																
Registered Email			iqacmggovtcollegekhs@gmail.com																
Alternate Email			mggovtcollegekhs@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			https://mqcollegekharsia.in/uploads/gallery/media/AQAR%202018-19.pdf																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			https://mqcollegekharsia.in/uploads/gallery/media/Academic%20Calender 2019 20%20(1).pdf																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>C++</td> <td>67.00</td> <td>2005</td> <td>28-Feb-2005</td> <td>27-Feb-2010</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	C++	67.00	2005	28-Feb-2005	27-Feb-2010
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	C++	67.00	2005	28-Feb-2005	27-Feb-2010														
6. Date of Establishment of IQAC			30-Dec-2015																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries								
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																	

1st Meetings of IQAC organized during the session	14-Jun-2019 1	12
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Mahatma Gandhi Govt. P.G. College Kharsia, Dist Raigarh (C.G.)	Annual Budget	State Govt.	2020 365	29180929
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Seminar on "mahatma Gandhi ka Manavtavad vividhta aur samajik samrasta" was organized with the collaboration with the Azim Prem ji Foundation.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Curricular Aspects	1. PG departments organized Internal seminars. 2. Annual Academic Calendar

is followed in the session. 3. Career guidance activities done as providing the learners the e notes for the students for various examinations PSC/NET/SET/SI and other various competitive examination. 4. Orientation (SIP) program was organized for the UG/ P.G. were organized as 3 day schedule.

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

Staff Council

18-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

13-Feb-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The college adopts the information management system .Apart from the use traditional notice boards displayed at various important locations in the campus for the display of important notices , the newly formed college website serves as a major information gateway for the various stakeholders . SMS E-mails Other Social Media are also in used for dissemination of information or messages to it stakeholders. A whatsapp group has particularly been formed including teaching and non teaching staff strictly for transmitting official information and messages among the group members and the members to act accordingly. At times the , information is also is also circulated through newspapers to reach even to the stakeholders in the distant and remote rural areas.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Mahatma Gandhi Government Arts & Science College is affiliated to the Atal Bihari Vajpayee University, Bilaspur and follows the curriculum developed by the university. At the commencement of the Academic year the principal calls a Staff Council Meeting where the Time Table Committee is being set up to make possible all the possible organized for the said purpose. Thus, in this way the principal communicates the syllabus and other guidelines to the respective departments. Head of the Departments coordinate with other Professors of the Department and through them students are informed. Thus, the Timetable Committee headed by the principal and a senior Faculty Member draws up a detailed timetable which efficiently deploys the units of time for academic and co-curricular purposes as for example, theory, practical, life-skill, value education thereby ensuring a balance between the different types of engagement a student is expected to participate in. Principal & HoDs take stock of the progress of teaching learning, among other things. Interactive teaching is promoted through students' participation in group discussions. Principal regularly monitors the daily diary and other records also. Departmental time table has also been added the subject name in the allotted time in the central time table. IQAC has prepared a calendar for the departments to celebrate the different events. Semester system has been introduced in the institute that's why the time table is prepared for it and internal exam and seminar and assignment is also done on the priority basis by the department. Semester system has been started for all the PG by the affiliated university and it is mandatory for all the affiliated colleges to follow this system. Two semester exams in a year are to be organized and accordingly timetable has been planned. Internal exams, seminar and project work were conducted by the departments individually.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	01/07/2019	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	01/07/2019
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Any three subject among Hindi Literature, History, Economics, Political, Sociology and	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	01/07/2019	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Field Work by Final year student of Geography	34
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The institution has a mechanism obtaining feedback from various stakeholders. As we all know that Feedback is considered as the "heart" of any learning institution which means that the institution cannot exist without a well-structured feedback format. Feedback Forms in our institution is taken from the UG and the PG students in the form of Course Feedback. This helps the institution to assess and evaluate the course and update it with the latest major papers which are more application oriented. Forms collected in the form of Student evaluation and the 10 percent of the whole data is taken for the discussion and is analyzed. The Principal reviews all the feedback forms and has review meetings with the Staff. This information gives us the needed regarding Teaching - Feedback form of teacher consists of Depth of content syllabus covered encouraging ability certification attitude of the teacher. Teaching methodology makes the feedback more practical and skill oriented. Student Feedback for college office staff consists of monitoring capacity of Principal probability to get information attitude of office staff transparency in admission procedure. The feedback is taken from the Parents. We need to get the overall academic based information from the parents. We take the data from the parents' feedback form. This information gives us the needed regarding Teaching - Learning Environment, Teaching Learning Process, Students Discipline, Infrastructure, Attitude of college staff, and Transparency in Admission Procedure. Usefulness of course in obtaining the required data from the students and parents is obtained with the excellent/very good/ Good/</p>

Average/ Below Average in 5/4/3/2/1/ point weightage. Alumni is also a responsible person for the institute for more informed structure. We also took feedback from alumni. In order to gain the teaching - Learning Environment, Process, Students Discipline Infrastructure, Attitude of college staff, Examination process and procedure, issuing of the degree certificate, Transparency in admission Procedure, Usefulness of course in obtaining employment with the excellent/very good/ Good/ Average/ Below Average in 5/4/3/2/1/ point weightage. Online feedback system for the students with the 5-point scale is also generated for the easy availability for the students. Usually, the students have the easy access of all the online google form. Teachers feedback has been started in our institution from past year onwards. This surely helps the institution to enhance the Quality of teaching learning process for the future generation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Hindi Literature, History, Political Science, Sociology, Economics, Geography	240	1159	239
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1282	311	6	Nil	17

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
24	23	5	2	Nil	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution had introduced a formal mentoring system since 2018. The students are mentored by means of various techniques other than classroom teaching. Such techniques are utilized to make learning more effective

and interesting. In the beginning 117 students were given for one teacher in the previous year. But we have made some resolutions by adding all the Teachers, Guest teachers, Lab technicians/attendant, library, office staff as mentors. Now they were also available for the students as a Mentors. May it be official academic, psychological, academic or anything else the students were guided to particularly consult the teacher who was in-charge there in their admission committee or also one of the staff. The staff committee has the standing instruction to look into and solve the problems of the students on priority basis those teachers and staff would work as Mentors to the class assign to them occasionally they visit the class or have a whats app group as Mentors and make inquiry about their well being and also provide them necessary counseling regarding their problems keeping mind their educational socio-economic background apart from that their exists informal way of mechanism to guide them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1593	36	1:44

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	24	Nil	10	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Ramesh Kumar Tandan	Assistant Professor	Nav Srijan Kala Praveen Award from Chhatrapati Prashikshan Sansthan (Regd.) Kanpur
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BA	3	3	28/09/2020	20/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

We strictly follow the academic calendar circulated by the Department of Higher Education, it contains the number of teaching days, internal evaluation and examination dates etc. Our institution is affiliated to Atal Bihari Vajpayee University Bilaspur. Apart from traditional methods of evaluation of a student's performance, the teachers of the college employ other methods for evaluation. From the month of August unit tests starts in all the departments and the college follows the calendar for internal exams throughout the year. There is an internal assessment cell to coordinate the Tests and exams. The teacher is given the relaxation to make the test possible with the

individuality of the completion of his/her unit in the class.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar for the colleges is prepared and circulated by the department of higher education Chhattisgarh every year. The same is distributed among the teachers and non teaching staff of the college at the beginning of the session for making planning for the classes by various department and distribution of papers to the teachers for their subjects. the calendar contains the number of teaching days and the schedule of internal exams, it also contains national, state level, local holidays and the list of vacations the academic calendar also includes extracurricular activities like annual sports, constitution of students union and annual sports and cultural activities the institution follows the schedule of the academic calendar of the department at its best. In P. G. the semester system is introduced by the Affiliated university. Thus due to semester system introduced for Post graduation classes and for this details of admission and examinations are added in the academic calendar

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://mgcollegekharsia.in/page/programme-outcome>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
3	BA	Hindi Literature, History, Sociology, Political Science, Economics, Geography with compulsory foundation course	236	226	95.76

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://mgcollegekharsia.in/page/sss>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

Nill	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	31/12/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	31/12/2020	NIL

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	01/07/2019

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ECONOMICS	1	6.74

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HINDI	14

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2020	0	0	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2020	Nill	Nill	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	42	107	10	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Poster on Organ donation on 26/08/2019	Marwadi Mahila Manch Kharsia	1	20
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Jago Matdata Jago	SVEEP	RANGOLI	12	60
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant
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	linkage	partnering institution/ industry /research lab with contact details			
NIL	NIL	NIL	01/07/2019	31/12/2020	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	01/07/2019	NIL	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
109.37	2.98

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Partially	NIL	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	32591	3817283	167	34400	32758	3851683
Reference Books	2435	819635	Nill	Nill	2435	819635
Journals	4	6000	11	6200	15	12200

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Ramesh Kumar Tandan	Devnagri lipi ki visheshtayen wa manakikaran	You tube and cgschool.in	28/04/2020
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	8	0	0	0	0	0	0	4	0
Added	6	0	0	0	0	0	0	0	0
Total	14	0	0	0	0	0	0	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.83	0.68	7.3	7.09

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities during the year Institution has adequate facilities for teachings teach viz class rooms, labs, computers etc. Mahatma Gandhi College campus stretches over an area of 9.64 acres at a tranquil locale in the highway towards the Raigarh Kharsia road. The entire built in area is divided into three blocks namely the Main block, the Gymnasium Block and the new block having a total campus area of 39011.69 sq. mtrs. The main block is a two storied building with additional room 2 labs of Physics and Chemistry, 3 libraries rooms with one reading library room for UG, one for the books gathered as stock and the third room as the PG reading room which consists of books, 20 class rooms, 1 girl's common room, 7 rooms for office and other

rooms. All the classrooms are allotted for various classes in the time-table. Time table is such planned as to utilize the rooms for multiple subject lectures. Furniture is set according to the capacity of classrooms. These classrooms are also used for various competitions and events organized by various cell and various departmental activities. The general library located with 35793 books at the centre of the main building provides everyone an easy access to the library. Out of the 20 class rooms, three are zoology, botany and geography labs where the classes are also conducted. All the labs have their own time table for the students. This is generally mentioned in the main time table of the college. Labs divide their batches and students come according to the allotted time of their batches. Lab technician and attendants take care of their attendance and issue them required materials of practical's. There are few maintenance rules for the laboratories that in case of any damage caused by the students, they have to pay fine for the damage in the lab. Sports: We have a stadium with running track, high jump/long jump facility, football, volleyball, cricket and basketball facilities and a gymnasium with body warming up facilities. In case to inter-college, Sector level, State level and National level participation, department provides T.A. D.A. to students according to the Government norms. Computers: Out of 11 computers 7 computers are working in present in the institute and 4 computers are not supporting the workout. 03 laptops were also purchase in October 2020. 2 borewells in college to supply drinking water and plantation. 1 Over head Projector and 2 LCD projector, ! electronic podium is a help for us to make the ICT teaching learning process possible.

<https://mgcollegekharsia.in/uploads/gallery/media/442%20maintenance-1629311400.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	State -Post matric Scholarship For SC, ST , OBC	1331	5727450
Financial Support from Other Sources			
a) National	National Scholarship	22	220000
b) International	NIL	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skill development - Online Quiz for awareness on Covid-19 Assessment	10/06/2020	571	INSTITUTIONAL
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Online International Hindi Quiz (Introduced on 15/07/2020)	469	Nil	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	136	128 from B. Sc.	SCIENCE	Govt. MG PG College Kharsia - 07	M. Sc. Chemistry
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	4
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Volleyball (M)	State	108
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nill	Nill	Nill	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In the year 2019-2020 students are elected according to have elected by the merit basis. Students have active representation on academic and administrative bodies and committees of the Institute. Students Council provides strong support in the administration and management of institutional affairs. Each PG Department has a Chairperson, Vice Chairperson, Secretary for the Committee, joint secretary for the Committee. Students manage the entire functioning of the cooperative management and organize extra-curricular events and competitions throughout the year. The above activities enhance their communication skills, management skills, leadership skills, team-work, time-management, and resource management skills and builds confidence in each student. We have various committees whose members include students too. IQAC Internal Quality Assurance Cell: IQAC as a post accreditation quality sustenance measure is established in college adhering to guidelines of NAAC whose one member is a student. Grievance Redressal Committee: In order to ensure the accountability and transparency in imparting the education, preventing unfair practices and provide effective redressal of grievances of students, few students are members of grievance redressal committee of college who acts as liaisons between faculty members and students. Editorial Board: "Srijan" is an annual magazine of the college consisting of various sections like Hindi, Sports, NCC, NSS, IQAC etc. There are two assistant professors of the department of Hindi and one assistant professor of English department serve as editors for all section enhancing creative and writing skills of students in hindi and English. Students Council: For effective administrative structure of the institution, the student council acts as liaisons between the students' body and institutional administration. The students' representative body is a platform for the students to exhibit a leadership and management capabilities through various events in day-to-day administration of the institution. The student's council meets the faculty members depending upon the issues, concerning problems arising during the session or to discuss certain activities. The student council is responsible for organizing various extra co-curricular events in the college. Various co-curricular activities including workshops and rallies are organized by the council under assistance of faculty members. This council plays a dominant role in conducting and managing various events related to sports, cultural events, tours and trips to educational destinations. To ensure effective administration, the active participation of students in various academic and administrative bodies is highly appreciated and invited by the institution as it inculcates the leadership capabilities, planning and execution skills. In this session, students councils were nominated by the norms of higher education and ABV university Bilaspur.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

40

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

One meet was held on 28/02/2020, Present - 34

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) Our institute has 7 PG in college. Each PG Department council has students as a Chairperson, Vice Chairperson, Secretary for the Committee, joint secretary for the Committee. Students manages the entire functioning of the cooperative management and organize extra-curricular events and competitions throughout the year. The above activities enhance their communication skills, management skills, leadership skills, team-work, time-management, and resource management skills and builds confidence in each student. 2) Co-curricular Activities (Annual Day and other celebration): A good number of students from all over the two districts viz. Raigarh and Janjgir-champa proves is the only tribal area institute to be the second largest in enrollment and also a PG institute which delivers the learners well skilled and updated course materials for their future making process. Well-qualified faculties are also major strengths of the institution who present themselves as a role model in every situation for their students. We have a NCC, NSS, and also a Red cross cell. Our institution organizes annual function every year. Students get a platform to present their cultural and performing arts through this function.. All activities such as Sports, Intellectual, Cultural, Day celebration, Competitions for the students are organized by the Cell/Committees. Principal calls a meeting of the Professors and also the office staff and assigns responsibilities to them. Students are also given the responsibilities along with the appointed professors to make the Annual Day celebrations and other programmes accordingly the procedure. A circular is issued and accordingly the program is organized under the appointed coordinators. These programs are conducted by the committees of the college in which faculties, staff and students participate as organizer and in this way the activities are coordinated.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	College is an affiliated institution of Atal Bihari Vajpayee University Bilaspur. The University communicates the curriculum to all the affiliated colleges. Prior to this, university holds a series of meetings with the principal of the colleges. Various suggestions of faculties and staff are

	communicated to the university through the principal.
Teaching and Learning	<p>Apart from traditional methods of teaching, use of ICT is encouraged. Industrial and institutional visits are organized. The learning skills of students are enhanced through participation in seminar / Group Discussion/debates also. LMS was applied during the year for online classes.</p>
Examination and Evaluation	<p>Final and Semester exams are conducted according to the norms made by the affiliating university. College follows the instructions of university for the main exams. Internal exams are conducted by the college itself. College conducts internal exams fairly to evaluate and improve the performance of the students. Internal assessment of P.G. students consists of assignment, Seminars, seminar Presentation and overall performance. Practical exams and Viva-Voce is conducted according to the university calendar. Field visits and project works (if any) are a part of internal assessment for the subjects concerned.</p>
Research and Development	<p>College always motivates faculty members in the field of research and development. Faculties can participate in seminars and workshops with preapproved permission. Publications and participation in seminars are a part of regular activities of faculties. Faculty members are motivated for publication of research papers preferably in peer reviewed journals. Teachers are also encouraged to present papers in national international seminars / workshops etc and also to act as resource persons whenever invited. Project work which is a compulsory in M.Com 4th semester is given as a dissertation is completed under the direction guidance of the Commerce Department professors. Book publication has been a major work in the institute for this year as 3 books for the PG students of Hindi as per the affiliated University syllabus. A book under the ISBN no. was published as a collection of full paper presentation in the National seminar conducted by the Hindi department. PG students of Economics and Commerce also presented their research papers along</p>

with the regular professors of different colleges in the National Seminar conducted by the Commerce department and IQAC. Several teachers participated in various webinars and webinars were also conducted in English/Sociology/Commerce department.

Library, ICT and Physical Infrastructure / Instrumentation

Institution has adequate facilities for teachings teach viz class rooms, labs, computers etc. Mahatma Gandhi College campus stretches over an area of 9.64 acres at a tranquil locale in the highway towards the Raigarh Kharsia road. The entire built in area is divided into three blocks namely the Main block, the Gymnasium Block and the new block having a total campus area of 39011.69 sq. mtrs. The main block is a two storied building with additional room 2 labs of Physics and Chemistry, 3 libraries rooms with one reading library room for UG, one for the books gathered as stock and the third room as the PG reading room which consists of books, 20 class rooms, 1 girl's common room, 7 rooms for office and other rooms. All the classrooms are allotted for various classes in the time-table. Time table is such planned as to utilize the rooms for multiple subject lectures. Furniture is set according to the capacity of classrooms. These classrooms are also used for various competitions and events organized by vaious cell and various departmental activities. The general library located with 35793 books at the centre of the main building provides everyone an easy access to the library. Out of the 20 class rooms, three are zoology, botany and geography labs where the classes are also conducted. All the labs have their own time table for the students. This is generally mentioned in the main time table of the college. Labs divide their batches and students come according to the allotted time of their batches. Lab technician and attendants take care of their attendance and issue them required materials of practical's. There are few maintenance rules for the laboratories that in case of any damage caused by the students, they have to pay fine for the damage in the lab.. Sports: We have a stadium with running track, high jump/long jump facility, football, volleyball, cricket and basketball facilities and a gymnasium

with body warming up facilities. In case to inter-college, Sector level, State level and National level participation, department provides T.A. D.A. to students according to the Government norms. Computers: 07 computers are working in the institute. 4 computers are useless. 03 laptops were also purchased in October 2020. 2 borewells in college to supply drinking water and plantation. 2 LCD projectors and one OH Projector. One electronic podium.

Human Resource Management

College deposits salary through E-Kosh online on time. Due to NPS, college takes special care of the salary to be deposited on time. Our institution provides the Faculty members open options to attend the Orientation / Refresher courses. Study Leaves for faculties pursuing M.Phil./Ph.D as per government of Chhattisgarh norms are given. Necessary Increments are given at various levels as per government of Chhattisgarh norms. Appointment in the teaching post of geography is done through Jan Bhagidari Samiti and the vacant post of the different departments is filled as guest faculties appointed by the Higher Education Departments order. Both the types of posts are filled on the merit basis. Guest faculties are paid through Government portal and JBS appointed faculties are paid through Jan Bhagidari account of the college. Teachers self-appraisal is maintained through their academic diary. Reporting to the higher authority about the performance and sensuality of the staff at annual basis of PBAS Performa

Industry Interaction / Collaboration

Active placement Cell is trying to ensure recruitments in industry and industry institute interactions held at regular intervals. College representatives visited various plants, SKS power plant, RKM power plant, JSW steel and power plant, Rukmani Power Plant, DB Power plant to pursue management to organize placement camp in institute. SKS Plant binj Kot provided meals for players and staff during State level volleyball sports meet in college.

Admission of Students

A large part of the students are mostly from the tribal background that has no other option to get the higher

education. Admission process of the college is framed according to the Higher Education Raipur and the affiliated University norms. College issues admission form with an information brochure to the students to fill the admission forms. Admission committee is formed to take care of the admissions of all the classes. Once the forms are submitted, admission is given on the basis of the merit lists till the last date given for the admission process ends. In this whole process the roster and university instructions are fully followed. Seats are filled with the first, second, third and if vacant, if needed next merit list is issued by the departments. Admission process at entry levels of UG and PG classes. Admission is transparent and is done only on the basis of merit. All the admission is under the Observance of C G govt. rules of reservation policy. In pandemic covid 19 duration, the admission procedure was conducted online partially for all classes, like document verification, fee payment etc.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Institutional website is the source of all the information of college. Website has all the important links.. Institutional data is provided in AISHE portal. Departmental information is also provided in the website. Activities of N.S.S, Red Cross etc are uploaded in the website. Applications and proposals to the higher education department Raipur are communicated online for the institute. Use of SMS and Whatsapp for dissemination of information and Submission of demands and budget requirements are also done through online. Online submission of the fees for the whole academic session is done.
Administration	Most of the circular and the notices are circulated through departmental SMS or whatsapp.
Finance and Accounts	Account section and office are fully computerized. They have the work with the seven computers. Mostly of the office work is done by the computer with the help of 1 data entry operator and 1 assistant. All govt. budgets including salary are received through

	online portals since 2007. Salary slips and NPS, GPF deduction details are available on C.G Government portal. Online budget allotment. Online GPF CPF data. E Karmik Sampada data was collected and uploaded in the e kosh this year.
Student Admission and Support	Admission system and student database system are partially computerized. Online submission of scholarship forms were done by the students. Amount of scholarship is transferred electronically in the accounts of students. Syllabus and previous year question papers made available through university portal and also through the social media/social app. in soft copy.
Examination	The affiliated university has the filing of the online examination forms for all, Revaluation forms/supplementary exams application form and also the results are declared through the University website. Various exam related links are made available on the College website

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop on Research Paper/Chapters writing	NIL	12/12/2019	12/12/2019	22	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher

Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
REFRESHER COURSE	1	24/06/2019	06/07/2019	13
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	8	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Catual Leave, Medical Leave, Earn Leave, Study Leave, Optional Leave, Duty Leave, etc. accordingly C G Government.	Festival Advance, Catual Leave, Medical Leave, Duty Leave, Optional Leave etc. according to the Chhattishgarh Government.	• Scholarships • Library Facility for all type Student • Free stationery for SC ST Students • Environmental Tour for UG 1st st year student

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

1) Internal audit: Our institution has yearly internal audit / check by committee appointed by the Principal.. Financial audit is done yearly by CA for JBS. 2) External Audit - As the college is a government organisation,financial audit is conducted by the Auditor Generals office of Chhattisgarh and Department of Higher Education as well.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
JAN BHAGIDARI SAMITI	1486761	Development
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Committee appointed by the Principal
Administrative	No	Nill	Yes	Committee appointed by

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) PTM is organised for aiming on to get the valuable suggestions and advices regarding the more improvement in academic and office management. 2) The Principal thus takes all the meeting briefing and also the valuable suggestions on record with the help of PTM incharge Professor and the dealing clerk. 3) Then all the suggestions are enlisted and brought to notice of the college staff council what students are afraid of discussing with college administration/ teacher. In this way the Staff council also puts various suggestions as a solution to the various problems also faced by the institution

6.5.3 – Development programmes for support staff (at least three)

1. Provision for festival advance. 2. Workshop on examination preparation was organized for the faculties and staff. 3. Workshop for Tax calculation was organized

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Feedback was collected from various stakeholders. 2) Faculties were encouraged to undertake part in seminar/ Webinars. 3) More number of extension activities were organized for students awareness in studies and community services.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	1st Meetings of IQAC organized during the session	14/06/2019	14/06/2019	14/06/2019	12

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One Day Workshop on Atrocities and Redressal of Women organised	01/10/2019	01/10/2019	64	Nil

by Women Cell				
Athletics (M/F)	16/10/2019	17/10/2019	38	69
NSS Camp	16/01/2020	22/01/2020	36	23
Women Awareness & Career Guidance Workshop	11/02/2020	11/02/2020	87	46

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution does not have any provision for using renewable source of energy, however the college has started to save the needed energy by using the LED bulbs.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	Nil	16/01/2020	7	NSS special camp	water conservation, cleanliness and health	70
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Brochure	01/07/2019	A Code of conduct for students is published in the college brochure every year for the perusal and conduct of students

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Teachers Day	05/09/2019	05/09/2019	32
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Plastic free campus drive . ? Plantation with Local bodies . ? LED lights are

proffered to save energy ? Water Harvesting ? Students are advised to use cycles rather than power bikes and also to use public transports as convince

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE (1) Save Water: Save World "Thousands have lived without love, not one without water" - W.H. Auden Introduction :- Water is the most common substance on earth and is with us in every moment in our life. It is the most abundant compound on earth covering over 70 of the planet. The earth is a living dynamic being with veins and arteries and the water flowing through it is connected to one large thriving heart, or the ocean. Water evaporates and again comes back to earth in the form of rain, from arteries and veins, and finally connects to the ocean. This constant circulation keeps the planet line. We are line the surface of earth and water makes up between 65 78 of our body, comprising 70 of our brain, heart, skin, muscles, kidney, lungs, and liver. Like, our planet, it is water that an adult consume about 2.5litre of water each day. The nose water we deteriorate and eventually, we die. We are thus water in human form. Practice :- Water is a precious resource and although it freely flows from the tap, it`s not infinite. Green campus lawns, clean tiffins, and glasses, and even air-conditioned dorms don`t happen without using lots of water. As we being the major institution are serious users of water, and if we don`t yet recognize the need to conserve water, it will be worthless to say that we teach to the future families. IQAC had a meeting on 14/06/2019. Focusing on the Chennai situation and also on the several other parts of the world. We thought of making it a best practice for the year 2019-2020 because our Kharsia is also facing the same water crisis. ...Water water every where Not a drop to drink... Nature has gifted us some precious and valuable resources and water as we all know is one of them as a basic need of life before all abstracts. We had a meeting in order to decide the topic "Save water Save Life". Where the IQAC and the NAAC committee decide to make the topic as the best practice for the Year 2019-2020. Several quotations were told regarding the saving of life saving fluid water. Meeting proposed some tips to be regulated among the teachers and the students all 1) Bring a reusable water bottle to the college to decrease the amount of water being wasted in the process of drinking .As we all do in two steps 1st by washing the glass with more than half a glass water the in 2nd in filling up the whole glass and drinking the half of it. In this way we are wasting a lot of water . 2) To water plants either in the early morning / late evening to decrease the amount of evaporation. 3) Having a leak proof tap. 4) To report any nearby professor or college staff if you find any leakage in any tap. 5) To install aerators on taps. 6) To install rain water tanks in the college. Evidence and problems encountered : - After one month of displaying these ethics in the college our audit team found that the water usability was lessened as the filling of the tank was felt longer one or sometimes two days. On 24/07/2019 We had a discussion and voices were raised in support of save water save worldand the oath taking by both Teachers and students. Rangoli and painting competition was organized on 14/12/2019. Awareness programme and oath taking by the NCC cadets and student union for Save water save world on 04/01/2020. Thought sharing and oath taking by NSS volunteers to motivate locals on 15/01/2020. On 25/01/2020 the students were motivated for saving water. 28/01/2020 save water discussion was organized by science club .We found that the reusable bottles and also the half filled water were provided to the guests idea was really working and happily we all thought to make it a campaign with the help of NSS/NCC cadets . They were given the task to make sure while the parade and their meeting also that the water should be used as endangered material. **BEST PRACTICE (2) Goal:** To save the life of needy people by providing them the needed blood in time. The context : In Kharsia and around Raigarh district very less number of

institutions are operating blood banks and also the awareness of the availability of blood among the common people is very less. The practices : On regular basis we conducted the camp where the blood group detection of all the NCC/NSS cadets, students and also the local intellectuals donated their blood to the blood bank for the benefit of the needful persons. Through this camp we came to understand few necessary differences between the donors and the non-donors that no significant difference between donors and non-donors on their perception of risks associated with blood donation was contrary to popular beliefs and some prior findings. The results suggest that the strategies used by blood collection agencies to reduce perceived risks associated with blood donation outcomes such as physical (e.g., fear of AIDS), psychological (e.g., fear of unknown), social (e.g., moral responsibility), and time (e.g., waiting time) may be unnecessary for college students. In fact, when blood bank marketers attempt to incorporate risk-reducing information into promotional material, they may actually be reminding donors of the associated risks. Our results showed that such a strategy would not be expected to increase the likelihood of blood donations and it is therefore unnecessary and could be even detrimental to marketing efforts in a college environment. There was a difference in mean between student donors and non-donors in their likelihood of donating blood based on five different non-monetary incentives. For all five incentives, students who had donated blood on a prior occasion were more likely to donate blood than students who had never donated blood when incentives would follow. Therefore, targeting sales promotion tactics such as incentives to students who have donated blood on prior occasion is more important than targeting such tactics to students that have never donated. In summary, the findings of this study support the use of market segmentation to expand the blood donor base among college students. Results showed the necessity of segmenting the college student market into further sub-markets to serve and directing marketing efforts based on their demographic characteristics. While results showed demographic characteristics such as student classification, gender, and blood type to be related to blood donation behavior, age and marital status showed no significant relationship. No differences were found between the donor and the non-donor groups for the physical, psychological, social, and time dimensions of perceived risk. Results also showed the effects of incentives to be more important to donors. Blood is carried out and also blood is collected from NCC/NSS Cadets, students, staff and local intellectuals who willingly donated the blood voluntarily and the whole 59 units of blood was arranged to preserve in the Bilasa Blood bank Korba, so that it is made available for the needy in time. The whole process was under the proper guidance of the Principal and the Hospital in charge Dr. Hitesh Gavel. The donors were provided certificate of blood donation and also refreshment by HDFC Bank Kharsia and Bilasa Blood Bank Korba. Thus, the whole of 59 units of blood were donated by the NCC/NSS Cadets, students, staff and local intellectuals with their own consent. The principal thanked them. Evidence of success : By practicing this system many poor and uneducated patients may get the benefit in emergency cases. Problems encountered and resources required : No problems encountered as such. Notes : Under the auspicious banner of Red Cross Unit of our institution all the activities are conducted in a much disciplined manner and staff member of Red Cross unit coordinate with the local hospitals including government hospital and work day and night to achieve the goal of fulfillment of the community service. BEST PRACTICE (3) "Go Bicycle, Do walk Mahatma Gandhi College Kharsia" Introduction:- Sustainable transportation refers to any means having a low impact on the environment. It includes non-motorized transport like walking and cycling, 'Green' vehicles, carpooling, car sharing or protecting an urban transport system and promotes a healthy lifestyle. Sustainable transportation makes a positive impact on the environment, social and economic sustainability as well as the communities it serves. Transportation system exists to provide a social and economic

connection and people quickly take up the opportunities offered by the increased mobility. They are a major emitter of greenhouse gases, responsible for 23 of the world`s energy demand related to greenhouse gas emission with about three quarters energy demand coming from vehicles on the road. Practice: - IQAC had a meeting on dated 14/ 06/ 2019 with the theme of finalizing the best practice II for the current session 2019-2020 as "Go Bicycle, Do walk Mahatma Gandhi College Kharsia". For more details, it can be seen in institutional website.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://mgcollegekharsia.in/uploads/gallery/media/best%20practices-1629311400.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision of the College The National Cadet Corps of Mahatma Gandhi Government PG College Kharsia is exemplary in that sense. It is a responsive, learning and continuously evolving organization that is guided by certain values, which it looks to install among all ranks of NCC. The NCC's Cleanliness movement and Environment Awareness programs show commitment towards the development of the community. The NCC cadets have been utilized by the district authorities while necessity arises. NCC is also known for its annual participation in the Independence Day Parade and The Republic Day Parade, thus instilling a sense of understanding of our national values in the hearts of the young India. It conducts the B Certificate Exam after the 2nd year and the C Certificate Exam after the 3rd year with Grades

Provide the weblink of the institution

<https://mgcollegekharsia.in/uploads/gallery/media/mission%20and%20vision.pdf>

8.Future Plans of Actions for Next Academic Year

a. Making of online learning Management system. b. Organizing Webinars National/ International for students/Academicians. c. Registration for N list (Inflibnet). d. Organizing webinars for the Career guidance Placement cell. e. Registering the Alumni association. f. Doing plantation in and beyond institutional area as "Green Chhattisgarh". g. Extension of ICT based classrooms and tools. h. Organizing online quiz/ and other activities. i. Making of Departmental rooms for PG Departments. j. Organizing professional development workshops for students, Teachers and non-teaching staff. k. Library updation in means purchasing new books for PG departments for creating better teaching learning environment for the students. l. Purchasing of Almirah`s for the departments. m. More competitive books were to be purchased. n. New plantation for 2020 to be organized in the institute. Barricading the plants to provide security from the animals should also have provision.